



# Pacific Indoor Bowls Club

## Executive Committee Meeting Minutes Feb 8, 2026 (12:30 pm) Pacific Indoor Lawn Bowling Club

1. **Call to Order:** 12:32pm
2. **Regrets:** Graham Mason
3. **Land Acknowledgement:** PIBC acknowledges that it is situated on the unceded traditional territories of the xʷməθkʷəy̓əm (Musqueam), Siw̱x̱wú7mesh (Squamish), and səliłwətał (Tsleil-Waututh) Nations.
4. **Approval of Agenda:**

**Motion: Approval of the agenda as amended: Eric / David Passed**

5. **Approval of Minutes:** January 11, 2026 (Attached) and January 25, 2026 (attached)

**Motion: Approval of the minutes of Jan 11<sup>th</sup> - David / Amy Passed**

**Motion: Approval of the minutes of Jan 25<sup>th</sup> - Eric / Amy Passed**

6. **Matters Arising from the Minutes**

- 6.1 Update on water ingress issue (see attached President's Report) – **MAG**

Mary Ann provided a general update (see attached report). Report was accepted as information and no actions by the board required.

- 6.2 Update on PCO (see attached President's Report) –**MAG**

Graham Mason was asked if he would chair the PCO committee this year – waiting to hear his decision. Mary Ann confirmed that the PIBC received final payment from the City.

- 6.3 Update on Parking (see attached President's Report) – **MAG**

David Lewis left the room at 12:35pm Lisa Bealle took the minutes for this item.

Mary Ann presented the following document:

- 6.31 Paid Parking Passes motion

**Motion: that the board approved the following guidelines for allocating the 40 monthly parking permits PIBC has been provided by the city for the COV Hillcrest paid parking pilot:**

Passes be allocated monthly according to the following priority:

- member volunteering as a league convenor and/or a monitor (for at least one slot per week for the month)
- board members
- member volunteering as newsletter editor, Bowlr Admin
- if passes remain, allocations to members engaging in 10 hours or more of volunteer work for the club (school groups, kitchen, tournaments as officials, markers, kitchen, organizing committee etc.)



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## Procedure:

- Parking Pass coordinator receives information the directors responsible about the members who are volunteering that month.
- They enter the relevant information into the Easy Park Portal and provide the treasurer with the list of members who will have passes that month.
- Treasurer pays Easy Pass and invoices members for their passes

## Points from Discussion

Many letters written by members to Mayor, Parks Board chair and calls/posts on 311. Mary Ann and Kyna Fletcher (Executive Director VPG) met with Jordan Lypkie from the city on Feb. 5<sup>th</sup>. He apologized for PIBC not being included in process. Jordan asked for what we wanted. Mary Ann stated we needed 40 parking passes for PIBC Volunteers. Mary Ann will collect names and information for Easy Park. Anil Khan will help with this process. Moving forward Lisa Bealle, Membership Director will provide information for Monitors and Eric Leung will provide information for Convenors and Tournament volunteers. Easy Park will bill us monthly based on number of passes. The Treasurer (Norman) will invoice member volunteers for payment. Monthly passes will be submitted on a month-to-month basis. Names and information will be given to Easy Park. Easy Park will enter license plate numbers into their database. Down the road we may need to appoint a "Parking Pass Director/Coordinator."

## **Moved: Eric/Amy Passed**

David Lewis returned to the meeting

## 6.4 Update on Nominating Committee membership (see attached President's Report) - **MAG**

Mary Ann highlighted that the nominating committee will focus on filling a secretary, vice-president and kitchen lead. If anyone is interested, they can contact Robert Ashcroft or Mary Ann Gilles directly.

## 6.5 Update on refurbishment phase 2 – **David**

No updates. David is in need historical information of past presidents' years of service to complete task.

## 6.6 Update on Sponsorship Policy – **David**

Next board to provide direction on policy scope. Requires discussion on how involved the board would like to be in accepting sponsorships for tournaments or delegating the responsibilities to a tournament organizer.

## 6.7 Update on paper towel supply – **Vince**

Paper towel usage is down – no need to take any action

## 6.8 Update on Fire Drill – **Eric/Vince**

Fire Drill was conducted, no issues or follow-up required.

## 6.9 Update on placing bulletin board guidelines on web page – **Graham**



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Graham to place some guidelines directly on the bulletin board.

- 6.10 Update on templates for the logbook pages for monitors to track rink bookings – **Graham/Lisa**

Graham to provide Lisa with Logbook, once complete Lisa will inform monitors to start tracking

- 6.11 Update on Bowls Dealer Page on Website – **Graham**

Graham still collecting information from all vendors. Will publish once we have required information from vendors.

- 6.12 Update on Proposed policy to allow visitors to reserve rink – **Graham**

Graham to draft policy and circulate to board for comments.

- 6.13 Update on Wescan Drakes Pride Bowls Raffle – **Norman**

Norman to lead and report back next meeting on raffle

- 6.14 Update on Building Fund fee - **MAG**

With future maintenance needed on the building, we will need to raise additional funds. Applying a building fee is a good strategy. Fees would be kept in a restricted fund for building capital expenses allowing a financial reserve to be created which would allow the club to avoid large special levies. At this time, we don't have enough details on building maintenance costs or timelines to implement for the AGM.

## 7 Reports:

- 7.1 President's Report (attached) – **MAG**

Mary Ann provided a general update (see attached report). Report was accepted as information and no actions by the board required.

- 7.2 Games Director's Report (to be distributed) – **Eric**

No report, but Eric requested help with Spring league draw if necessary

- 7.3 Treasurer's Report (to be distributed) – **Norman**

Norman provided general update (see attached). Report was accepted as information and no actions by the board required.

## 8. New Business:

- 8.1 Fundraising (see attached President's Report)- **MAG**

Mary Ann talked about the challenges in finding long-term sponsorships for the club. She said that our Seattle member Rand Coburn had offered one of his handblown glass creations for fundraising. She encouraged the next board to consider a silent auction, potentially around the time of the PCO, where members can donate gifts to help raise money. The club may also be eligible for different infrastructure grants from different levels of government.



# Pacific Indoor Bowls Club

David would like to donate a couch to the club and will work to have it delivered in April or May

## 8.2 Bowls BC (see attached President's report) – **MAG**

Bowls BC have announced the resignation of Vice President Ryan Pollard. The position has been filled by a bowler from White Rock. Garth Day, from North Vancouver, has been appointed Operations Director and will be running provincial games this year. They have also hired Kathy Boyd as the new executive director (staff). Indoor Provincial dates now posted on BowlsBC website.

Bowls Canada to rename tournament back to Indoor Canadian Championship and have asked if PIBC can continue to be the host.

Motion that PIBC agree to host the Indoor Canadian Singles Championships in October 2026.

**Moved: Eric/Norman Passed**

## 8.3 AGM - date and agenda items – **MAG**

Mary Ann reminded the board that the AGM will be **Sunday, March 8, 1pm** and requested that any reports be provided in writing so that they can be posted online with the agenda and previous AGM minutes

Membership fees for 2026-27 need to be approved at the AGM and Mary Ann provided this motion:

### 8.3.1 **Motion: that membership fees for 2026-27 be the same as the current year.**

**Moved: Norman/Vince**

**Discussion:** Mary Ann proposed no fee increase for 2026-27. Discussion about rising costs due to primarily to inflation but also to other operating costs related to our aging building, including another building inspection mandated by the city. Main question was whether we raise the fees modestly on an annual basis to cover the increase in operating expenses rather than a larger increase in 2-3 years.

**Amendment to the motion: increase general and social membership by 4%** (i.e. General Membership would be \$260 + GST and social membership would be \$100 + GST)

**Moved: David/Amy Passed**

## 8.4 PBA Proposal (see attached proposal) – **Alan Wass (guest)**

Alan Wass arrived 1:35pm

Request to rent PIBC to support a PBA tournament (3-Day) after the PCO.

Background: Similar proposal from last year, the board approved \$10 per player rental fee for the duration.



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- 8.4.1 **Motion:** Invite PBA and PIBC to have a multi-year partnership. For 2026, PIBC to charge a rental fee of \$10 per registered player + free use of live streaming equipment for the 2026 tournament. Prices and use of streamlining prices to be negotiated for subsequent years. –  
**Moved: David/Amy Passed**

## 9 **Date of Next Meeting**

Brief meeting right after AGM

## 10 **Adjournment**

**Motion to adjourn:**

**Moved: Amy/Norman Passes**

Meeting adjourns: 2:09 pm

## President's Report February 8, 2026 Board Meeting

### 1. **Water issues** –

- The meeting with the city has still not been rescheduled, so nothing to report at this point.
- There was a leak from the VPG water station upstairs where water came through the ceiling and the area around rink 4 near the seats had water pooling in it. When the monitor – Brent Knudslie – arrived for his morning shift he handled the situation well. VPG has subsequently addressed the leak, but unfortunately it looks as if some of the sealant has leaked through the ceiling on to the floor near the seats by rink 4. Vince is aware of this and will deal with it.

### 2. **Parking** – As you know, we were finally given details about the paid parking pilot project on Jan 21<sup>st</sup>. We are continuing to advocate on behalf of our members who have been arbitrarily excluded from the 3 hrs free parking offered to HCC patrons. By the time of this meeting, I hope to have met with the Park Board lead on the project and may have more information. We are working closely with VPG on this. We are also using the web page as the primary means of keeping members up to date on what is happening.

### 3. **Fund raising** – two points here:

- our member from Seattle Rand Coburn has offered us unique hand-blown glass vases for raffle or auction as a fundraiser. I recommend we accept his offer and look at creating a silent auction to be held leading into the PCO as fundraiser which would include Rand's donation and other objects that we can source.
- I've asked David to do some research to see what kind of infrastructure grants are available that we might use to help pay for our share of the roof replacement

4. **PCO** – We have received the outstanding \$675 from the city for the hosting grant for last year's PCO. I had one response from a member to our newsletter post asking for people interested in joining the PCO committee. I think we need to confirm a chairperson for that committee and then we may get more volunteers. We will want to apply for the city and the Via sport grants again this year so that is something this committee will need to make a priority
5. **Nominating Committee** – Anil Khan has agreed to join the nominating committee, so the membership is complete. I've passed along to Robert Ascroft that Elliott Clarkson has agreed to put his name forward as president and I've also forwarded to him the information that you've given me about whether you will stand again or not. I didn't have information from Norman or David, so Robert will ask them.
6. **Bowls BC** – Several items to report:
  - Dates have been confirmed for the Provincial Indoor singles
  - AGM is set for March 21<sup>st</sup>.
  - There is a new Vice President, a new Director of Operations, and they have hired an Executive Director.
  - The provinces have passed a motion requesting that national championship status be restored to the Indoor Singles qualifier. That motion is now with the Bowls Canada Board.

**Pacific Indoor Bowls Club**  
**Balance Sheet Prev Year Comparison**  
As of 31 January 2026

	<u>31 Jan 26</u>	<u>31 Jan 25</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Chequing/Savings</b>				
<b>Cash and Bank Balances</b>				
<b>Chequing Account</b>	17,407.04	30,970.52	-13,563.48	-43.8%
<b>Saving Account</b>	58,849.47	43,070.92	15,778.55	36.63%
<b>Term Deposits</b>	150,000.00	136,455.52	13,544.48	9.93%
<b>Tournament account</b>	235.79	0.00	235.79	100.0%
<b>Total Cash and Bank Balances</b>	<u>226,492.30</u>	<u>210,496.96</u>	<u>15,995.34</u>	<u>7.6%</u>
<b>Total Chequing/Savings</b>	226,492.30	210,496.96	15,995.34	7.6%
<b>Accounts Receivable</b>				
<b>Function Rental</b>	0.00	1,001.00	-1,001.00	-100.0%
<b>Pledges Receivable</b>				
<b>Sponsorship Income</b>	3,631.33	0.00	3,631.33	100.0%
<b>Total Pledges Receivable</b>	<u>3,631.33</u>	<u>0.00</u>	<u>3,631.33</u>	<u>100.0%</u>
<b>Total Accounts Receivable</b>	3,631.33	1,001.00	2,630.33	262.77%
<b>Other Current Assets</b>				
<b>GST Receivable</b>	342.35	1,228.97	-886.62	-72.14%
<b>Prepaid Expenses</b>	3,566.46	0.00	3,566.46	100.0%
<b>Total Other Current Assets</b>	<u>3,908.81</u>	<u>1,228.97</u>	<u>2,679.84</u>	<u>218.06%</u>
<b>Total Current Assets</b>	234,032.44	212,726.93	21,305.51	10.02%
<b>Fixed Assets</b>				
<b>Club Bowls</b>				
<b>Accum Depr - Club Bowls</b>	-2,808.75	-1,872.50	-936.25	-50.0%
<b>Club Bowls - Other</b>	4,681.25	4,681.25	0.00	0.0%
<b>Total Club Bowls</b>	<u>1,872.50</u>	<u>2,808.75</u>	<u>-936.25</u>	<u>-33.33%</u>
<b>Furniture and Equipment</b>				
<b>Accum Depr - Furn and Equip</b>	-37,604.49	-35,572.49	-2,032.00	-5.71%
<b>Furniture and Equipment - Other</b>	42,055.48	40,357.31	1,698.17	4.21%
<b>Total Furniture and Equipment</b>	<u>4,450.99</u>	<u>4,784.82</u>	<u>-333.83</u>	<u>-6.98%</u>
<b>Leasehold Improvements</b>				
<b>Accum Depr - Leasehold Imps</b>	-5,611.60	-5,611.60	0.00	0.0%
<b>Leasehold Improvements - Other</b>	5,611.60	5,611.60	0.00	0.0%
<b>Total Leasehold Improvements</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>

**Pacific Indoor Bowls Club**  
**Balance Sheet Prev Year Comparison**  
As of 31 January 2026

	<u>31 Jan 26</u>	<u>31 Jan 25</u>	<u>\$ Change</u>	<u>% Change</u>
Total Fixed Assets	6,323.49	7,593.57	-1,270.08	-16.73%
<b>TOTAL ASSETS</b>	<b><u>240,355.93</u></b>	<b><u>220,320.50</u></b>	<b><u>20,035.43</u></b>	<b><u>9.09%</u></b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
Expenses Payable	0.00	5,985.00	-5,985.00	-100.0%
Prize Money Payable	2,600.00	2,520.00	80.00	3.18%
<b>Total Accounts Payable</b>	<b><u>2,600.00</u></b>	<b><u>8,505.00</u></b>	<b><u>-5,905.00</u></b>	<b><u>-69.43%</u></b>
<b>Other Current Liabilities</b>				
Fees Collected for Bowls BC	8,089.35	7,584.45	504.90	6.66%
<b>Total Other Current Liabilities</b>	<b><u>8,089.35</u></b>	<b><u>7,584.45</u></b>	<b><u>504.90</u></b>	<b><u>6.66%</u></b>
<b>Total Current Liabilities</b>	<b><u>10,689.35</u></b>	<b><u>16,089.45</u></b>	<b><u>-5,400.10</u></b>	<b><u>-33.56%</u></b>
<b>Total Liabilities</b>	<b>10,689.35</b>	<b>16,089.45</b>	<b>-5,400.10</b>	<b>-33.56%</b>
<b>Equity</b>				
<b>Restricted Funds</b>				
Carpet Replacement Reserve Fund	80,030.00	70,000.00	10,030.00	14.33%
Roof Replacement Reserve Fund	52,250.00	40,000.00	12,250.00	30.63%
<b>Total Restricted Funds</b>	<b><u>132,280.00</u></b>	<b><u>110,000.00</u></b>	<b><u>22,280.00</u></b>	<b><u>20.26%</u></b>
<b>Retained Earnings</b>	<b>40,369.91</b>	<b>36,352.25</b>	<b>4,017.66</b>	<b>11.05%</b>
<b>Unrestricted Net Assets</b>				
Unrestricted Net Assets B/F	14,956.29	14,956.29	0.00	0.0%
Unrestricted Net Assets - Other	-2,280.00	0.00	-2,280.00	-100.0%
<b>Total Unrestricted Net Assets</b>	<b><u>12,676.29</u></b>	<b><u>14,956.29</u></b>	<b><u>-2,280.00</u></b>	<b><u>-15.24%</u></b>
<b>Net Income</b>	<b><u>44,340.38</u></b>	<b><u>42,922.51</u></b>	<b><u>1,417.87</u></b>	<b><u>3.3%</u></b>
<b>Total Equity</b>	<b><u>229,666.58</u></b>	<b><u>204,231.05</u></b>	<b><u>25,435.53</u></b>	<b><u>12.45%</u></b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>240,355.93</u></b>	<b><u>220,320.50</u></b>	<b><u>20,035.43</u></b>	<b><u>9.09%</u></b>

**Pacific Indoor Bowls Club**  
**Profit & Loss Prev Year Comparison**  
 September 2025 through January 2026

	Sep '25 - Jan 26	Sep '24 - Jan 25	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Bowling Income</b>				
League Fees	5,486.26	6,496.64	-1,010.38	-15.55%
Provincial/National Competition	3,631.33	0.00	3,631.33	100.0%
<b>Total Bowling Income</b>	9,117.59	6,496.64	2,620.95	40.34%
<b>Direct Members' Support</b>				
Donations	840.00	500.00	340.00	68.0%
Direct Members' Support - Other	3,430.00	0.00	3,430.00	100.0%
<b>Total Direct Members' Support</b>	4,270.00	500.00	3,770.00	754.0%
<b>Membership Dues</b>				
Full Members	46,750.00	25,400.00	21,350.00	84.06%
Premier Members	0.00	18,000.00	-18,000.00	-100.0%
Social Members	0.00	90.00	-90.00	-100.0%
<b>Total Membership Dues</b>	46,750.00	43,490.00	3,260.00	7.5%
<b>Other Types of Income</b>				
Inventory Sales	323.68	142.80	180.88	126.67%
Refreshment Sales	782.66	1,525.24	-742.58	-48.69%
School Program Income	0.00	1,001.00	-1,001.00	-100.0%
Special Events Income	0.00	685.80	-685.80	-100.0%
Other Types of Income - Other	0.00	418.00	-418.00	-100.0%
<b>Total Other Types of Income</b>	1,106.34	3,772.84	-2,666.50	-70.68%
<b>PCO Tournament</b>				
Entry Fees	7,800.00	8,000.00	-200.00	-2.5%
Raffle sales	0.00	10,500.00	-10,500.00	-100.0%
Sponsorship Income	9,000.00	12,577.50	-3,577.50	-28.44%
<b>Total PCO Tournament</b>	16,800.00	31,077.50	-14,277.50	-45.94%
<b>Rentals</b>				
Green Fees	885.74	911.14	-25.40	-2.79%
Locker Rentals	3,140.00	1,962.15	1,177.85	60.03%

**Pacific Indoor Bowls Club**  
**Profit & Loss Prev Year Comparison**  
September 2025 through January 2026

	<u>Sep '25 - Jan 26</u>	<u>Sep '24 - Jan 25</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Rentals</b>	4,025.74	2,873.29	1,152.45	40.11%
<b>Total Income</b>	82,069.67	88,210.27	-6,140.60	-6.96%
<b>Cost of Goods Sold</b>				
<b>Cost of Name Tags</b>	256.27	288.90	-32.63	-11.3%
<b>Cost of Food &amp; Beverage</b>	112.97	817.18	-704.21	-86.18%
<b>Total COGS</b>	369.24	1,106.08	-736.84	-66.62%
<b>Gross Profit</b>	81,700.43	87,104.19	-5,403.76	-6.2%
<b>Expense</b>				
<b>Awards and Grants</b>				
<b>Prizes &amp; Trophies</b>	0.00	247.56	-247.56	-100.0%
<b>Total Awards and Grants</b>	0.00	247.56	-247.56	-100.0%
<b>Bank Charges and Interest</b>	44.85	48.40	-3.55	-7.34%
<b>Business Expenses</b>				
<b>Permit and License</b>	40.00	69.25	-29.25	-42.24%
<b>Total Business Expenses</b>	40.00	69.25	-29.25	-42.24%
<b>Facilities and Equipment</b>				
<b>Alarm Monitoring</b>	237.83	300.00	-62.17	-20.72%
<b>Bowling Accessories</b>	350.00	5.01	344.99	6,886.03%
<b>Club Refurbishing</b>	0.00	9,000.84	-9,000.84	-100.0%
<b>Janitorial Services</b>	4,250.00	3,750.00	500.00	13.33%
<b>Janitorial Supplies</b>	964.96	684.64	280.32	40.94%
<b>Repairs and Maintenance</b>	4,420.30	1,376.74	3,043.56	221.07%
<b>Water and Utilities</b>	433.20	313.83	119.37	38.04%
<b>Total Facilities and Equipment</b>	10,656.29	15,431.06	-4,774.77	-30.94%
<b>Internet Web-site</b>	169.68	268.12	-98.44	-36.72%
<b>Operations</b>				
<b>Electricity</b>	2,481.72	2,092.70	389.02	18.59%
<b>Management Fees</b>	300.00	300.00	0.00	0.0%

**Pacific Indoor Bowls Club**  
**Profit & Loss Prev Year Comparison**  
September 2025 through January 2026

	<u>Sep '25 - Jan 26</u>	<u>Sep '24 - Jan 25</u>	<u>\$ Change</u>	<u>% Change</u>
Office Supplies	406.12	118.66	287.46	242.26%
Postage, Mailing Service	253.15	0.00	253.15	100.0%
Printing and Copying	0.00	23.95	-23.95	-100.0%
Sundries-Water dispenser rent	828.73	262.87	565.86	215.26%
Technology	1,613.54	0.00	1,613.54	100.0%
Telephone, Internet, Television	1,520.35	1,363.96	156.39	11.47%
Waste Removal	580.00	934.17	-354.17	-37.91%
Operations - Other	199.80	0.00	199.80	100.0%
<b>Total Operations</b>	<u>8,183.41</u>	<u>5,096.31</u>	<u>3,087.10</u>	<u>60.58%</u>
<b>Other Types of Expenses</b>				
Insurance - Property	1,382.00	828.00	554.00	66.91%
<b>Total Other Types of Expenses</b>	<u>1,382.00</u>	<u>828.00</u>	<u>554.00</u>	<u>66.91%</u>
<b>Special Events Expenses</b>				
Championship Tournaments Costs	2,268.23	0.00	2,268.23	100.0%
Club Functions Expenses	19.64	1,751.04	-1,731.40	-98.88%
PCO expense	17,102.41	21,375.31	-4,272.90	-19.99%
<b>Total Special Events Expenses</b>	<u>19,390.28</u>	<u>23,126.35</u>	<u>-3,736.07</u>	<u>-16.16%</u>
<b>Total Expense</b>	<u>39,866.51</u>	<u>45,115.05</u>	<u>-5,248.54</u>	<u>-11.63%</u>
<b>Net Ordinary Income</b>	41,833.92	41,989.14	-155.22	-0.37%
<b>Other Income/Expense</b>				
Other Income				
Bank Interest	2,506.46	933.37	1,573.09	168.54%
<b>Total Other Income</b>	<u>2,506.46</u>	<u>933.37</u>	<u>1,573.09</u>	<u>168.54%</u>
<b>Net Other Income</b>	<u>2,506.46</u>	<u>933.37</u>	<u>1,573.09</u>	<u>168.54%</u>
<b>Net Income</b>	<u><u>44,340.38</u></u>	<u><u>42,922.51</u></u>	<u><u>1,417.87</u></u>	<u><u>3.3%</u></u>