



Pacific Indoor Bowls Club

Draft Minutes

Executive Committee Meeting Minutes
Saturday, August 31, 2024 (6:00 pm)
Pacific Indoor Lawn Bowling Club

Present: Mary Ann Gillies, Sam Siu, Jim Duholke, Vanessa Siu, Norman Keung, Diane Fulton, Vince Mai, Eric Leung, Judy Lawson (minutes)

1. **Call to Order:** 6:06 pm

2. **Regrets:** Serge Pannu, David Lewis

3. **Land Acknowledgement:** PIBC acknowledges that it is situated on the unceded traditional territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səliłwətaɫ (Tsleil-Waututh) Nations.

4. **Approval of Agenda:**

Add to: 7.7. Games report – **Eric**

8.3. Life memberships – **MAG**

MOVED: Diane, SECONDED: Sam to approve the revised agenda. CARRIED.

5. **Approval of Minutes:** To be addressed in next meeting.

6. **Matters Arising from the Minutes**

6.1. Snow closure games makeup policy – **completed**

6.2. Policy and Procedures Manual and Manual for Convenors and Monitors – **completed**

6.3. Copy of insurance from Bowls BC sent to CoV – **completed**

6.4. Update on repair of wall crack at end of rink 5 and water ingress areas– **MAG**

Nothing to report, CoV has been called numerous times.

Action item: MAG to contact Irene Au, the chair of MSFS on how to proceed with CoV re both wall and the bollard.

6.5. Update on HVAC Unit repair - **Vince**

Regular service by Jones will start in 2 weeks.

Repair of leak in the HVAC unit showed the drainage was plugged, should have been cleaned by previous contractor.

6.6. Update on summer maintenance – **Vince**

Need to put glare coating on the glass at the entrance. Still investigating options.

Cost of the summer maintenance came in at \$26,400 including tax.

6.7. Update on repair of lighting bollard - **Judy (see 6.4)**

Lily Dong, manager of Hillcrest Center is also following up on this.



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- 6.8. Update on new computer purchase – **Judy (see 7.6)**
- 6.9. Update of plans for new tournament (attached) – **Jim (see 7.3)**
- 6.10. Update on club management software including the one time charge – **David (see 7.5)**
- 6.11. Update on Bike Rack – **Vanessa**
Before November, we need to take photos of the bike rack being used and send to CoV in order to get final part of the grant.
- 6.12. Update on redecorating plans – **David/Diane (see 7.5)**
- 6.13. Update on payment from Bowls BC for the Provincial Indoor Singles tournament – **Norman**
We are awaiting the cheque from BBC.

Graham Mason joined the meeting at 6:23 pm.

7. Reports:

7.1. **President's Report (attached) – MAG**

Thank you to Daniel Au for assisting with the summer maintenance and installing all our new shelving.

Issues between BBC and BCB are still not resolved but there is ongoing discussion.

7.2. **Past President's Report (attached) – Serge**

Four existing board members will be stepping down at the AGM: Diane, Sam, Vanessa and Serge will be stepping down from the board.

Thank you to Wayne Hawrysh and Eric Leung for assisting Serge on the nominating committee.

7.3. **PCO Report (attached) – Jim**

We will be holding a sponsor event so that sponsors can come to PIBC and try out bowling.

Opening night reception for entrants will be 5-8 pm on October 23.

Suggestion to host the next PCO at a different time of year; not so close to other tournaments such as Canadian Bowler Open and US Open.

Will follow the tournament with a debrief session to see what worked and what needs to be changed.

Action Item: Graham to post conditions of play on the website.

7.4. **Treasurer's Report (prelim financial statements attached) – Norman**

Projecting a deficit due to the cost of all the extra work that has been done over the course of the year – especially on the HVAC system – and the summer maintenance.

In the past we have set aside money for repairs and maintenance, we could use some of the reserve to pay for some of the work.

MOVED: Norman, SECONDED: Jim to release \$25,000 from the contingency and renovations reserve and use it against the repairs. CARRIED.

Note: normally if we have surplus of \$20,000 or more in the budget, we transfer to it the reserve funds. This needs to be a Motion each year. We will address this at the next meeting

7.5. **Membership Report (attached) – David**



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Registration is the first thing we plan to use on the new software. It will be similar to the V & D jotform process. User help videos will be developed plus there will be in person assistance provided at the club for members.

League sheets will be posted at first but over the course of this year league draws and results will be posted on a monitor for viewing. Members will also be able to view these things online.

The board would like more information on David's request for money to be set aside next year for further improvements, then the request will be considered at a future meeting. Therefore, MOVED: Diane, SECONDED: Eric to table David's motion to authorize a \$5000. CARRIED.

Club bowls are now stored at the top of the stairs. A wheeled cart has been provided for anyone who needs assistance to carry the bowls down the ramp to the greens.

7.6. Secretary's Report (attached) – Judy

7.7. Games report (attached) – Eric

Introduce one new league – Monday night singles.

Discussion of how to make the league registration process more equitable

- use names instead of numbers for the draw
- email entries will go into the draw along with everyone else. Email must be received by a set date (tbd).
- have two rounds of name draw
- only allow one league choice in first round, then multiple choices in the second round.
- people signing up as teams must have agreement among the team that once signed up, all members of the team's turn in round one will be used up.

Action Item: Eric to draft clear wording for registration process

Action Item: Graham to create new email address for Eric to be used for league/tournament registration by email.

Note: a make up game is extra, beyond members' reserved league time, and rinks cannot be demanded for makeup games. There is no priority for makeups.

Note: members cannot practice on an empty rink during a league slot unless they are a member of that league.

Discussion around Winter league slots reserved for Fall players. Suggestion to limit reserved leagues to total of 2 for the Winter.

Action Item: Graham to post visitor fees on the website.

8. New Business:

8.1. MSFS treasurer – Sam

Although Sam is stepping down from the Board he can still act as MSFS treasurer because PIBC representatives on the MSFS board do not have to be PIBC board members.

8.2. Small appliances for the kitchen – Vanessa

Cleaning done over the summer.

The microwave in the lounge is burnt and smells so we will discard it, move the kitchen one to the lounge and purchase a new microwave for the kitchen.

MOVED: Vanessa, SECONDED: Graham to give Vanessa up to \$500 to purchase an airfryer and a new microwave for the kitchen. CARRIED.



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8.3. Life Memberships – MAG

Diane and Sam stepped away from the meeting at 7:56 pm

We have 3 long serving board members retiring, Diane, Sam and Serge. Propose to give all three life memberships.

Our bylaws only allow us to give 2 life memberships per year, we need a member vote to change the bylaw to allow for 3 life memberships per year and then at AGM vote to give all 3 Life Memberships for outstanding service.

Also, rather than require that Past Presidents stay on the board until their successor's term ends we will also ask members to vote to change bylaw to allow Past Presidents to step down after one year. This change has been flagged by our recent past presidents who would support making the past president term one year.

The votes could occur at a Special AGM to revise the bylaws followed immediately by the regular AGM.

MOVED: Vince, SECONDED: Graham that the Board recommend to the members at the AGM that in recognition of dedicated and long service to the club that we give life memberships to Serge, to Sam and to Diane. CARRIED.

Sam and Diane rejoined the meeting at 8:00 pm

Save the Date:

Open House: Sept 22, 10 am – 2 pm

Club opens for practice: Monday, Sept 23.

League registration day: Sept 29

9. Date of Next Meeting: Sept 22 @ 2pm

10. Adjournment: MOVED: Vanessa, SECONDED: Graham to adjourn the meeting at 8:07 pm

PIBC Meeting 31-08-24

President's Report (Mary Ann Gillies):

1. Summer maintenance

Thanks to Vince Mai for ensuring that the summer maintenance was done on budget and completed in a timely way.

Thanks to David Lewis and all his team for the major work done in decluttering, cleaning, and redecorating the building.

I want to note that there are still a few tasks to finish – decisions about the remaining items on the tables in the lounge must be made; some touch ups on the painting and cleaning the area on the carpet affected by the recent HVAC leak over rink 1; and a few more redecorating items remain.

We should be ready to go for the fall season.

2. Fundraising

Raffle ticket sales have been slow - I believe we have sold about 70 tickets at this point. Every ticket sold is money in the bank for the club, so we really need to increase sales over the next 6 weeks. I'm open to suggestions on how to achieve this.

Our BC Amateur Sports Fund account is open and I believe we have \$1500 in it at this point. I've taken Serge's advice about not overwhelming members with simultaneous fund raisers, so we won't start advertising this fund to members

until after the PCO. But if you know members or others who would like to donate to PIBC – amounts over \$20 are tax deductible – please let Norman and me know.

3. Bowls Canada and Bowls BC

You will have seen the announcement that the Canadian Indoor Qualifier was cancelled. I have no information about how/if a Canadian representative to the World Indoor Singles will be selected. I also do not have any information about whether Bowls Canada and Bowls BC have sorted out their differences. I hope that they will do so prior to next year and that the BC boycott of Canadian championships will be lifted and we will be able to host the Indoor Qualifier in 2025.

4. MSFS AGM

The MSFS AGM was held on June 19. Jim, Sam and I attended as PIBC members. The finances are in good shape. The issues discussed at the meeting included the city's slow response to our requests to repair the lighting bollard outside PIBC's main entrance and their slow response to attend to the necessary repairs to the foundation wall behind rink 5 and the roof over the emergency stairwell. We agreed that both VPG and PIBC would continue to push the city to look after the repairs and, if necessary, we would follow up with a meeting in the fall about this. Parking behind the building during baseball games was also

an issue raised – it particularly affects the staff who work at VPG, but it may well be an issue when/if we open during the summer next year. It was pointed out that we paid to have that area paved and we were initially provided with designated parking spaces. Two other agenda items are of note. The Dobney building report was discussed with particular attention to the large expenditures looming – the roof in particular. The final agenda item was the agreement between PIBC and VPG which was raised by the VPG acting Executive Director.

5. Value added activities for our members

I would like us to look at ways that we can add activities to our regular offerings that will provide some added value to our members.

The survey that David did in the spring indicated that there was some appetite for more social activities and while we might want to wait until the new board is in place for more planning there are two initiatives I think we might want to consider adding.

The first would be some form of TV or streaming in our lounge. This was a high priority identified in the survey. I'm going to ask Graham and David to look after this – provide us with some options and pricing so that we can have something in place for when the club opens to members. The second is some sort of regular social activity in our lounge and I'm going to suggest that we

investigate having a weekend afternoon mah jong and/or bridge game offered.

We will send out a poll in a newsletter late in September asking for member interest in this and if there is sufficient interest we'll arrange something. This will be something for our incoming Social Director to work on. We will also have the new director look at what other activities we might want to offer to members this season – a games night and a karaoke night have been suggested.

The survey also indicated that coaching was of high interest to members. I'd like to suggest that we take one evening where we don't have a league – Mon or Wed – and offer some coaching to members. We have several qualified coaches in the club and I'm certain that we could come up with some coaching sessions that would be appealing to our members. I'm willing to take this task on.

I have one other item, but I will take it up under New Business.

PIBC Board - 2024/25

As Past President of the Club, I will submit the names of Board members to our members for their vote at the next AGM. We have 4 existing Board members who will retire from the Board. I have spoken with Eric Leung and Wayne Hawrysh to assist me in identifying members who may be interested in serving the Board for the year 2024/25.

Serge Pannu, Past President

Report from the Secretary – Judy Lawson PIBC Board Meeting August 31, 2024

New Office Computer

The new PC for the office is installed and running. We also purchased the MS 365 Family Plan which allows up to 6 users, constant updates and ongoing support. We can use this for the Treasurer's computer as well.

Architectural Drawings

Many thanks to Wagdy Senbel for reviewing, identifying and labelling the buildings architectural drawings. They are now stored in a waterproof container on the top shelf in the back room of the office.

Lighting Bollard

The city has still not repaired the broken bollard. VPG is now doing the follow up to see if they can get a result. Perhaps, by leaving the bollard tipped over, the city gardeners will also report it when they come to mow the grass.

PIBC Board Meeting – August 31, 2024

Pacific Coast Open

Entries

The Qualification Tournament has been cancelled. Those V & D teams that had already registered are automatically entered into the PCO

We have 19 teams entered – 24 required

7 teams from outside V & D from 4 western provinces

We have 25 Singles players entered – 32 required

9 Singles players from outside V & D from 4 western provinces

We have 7 Singles openings left for the last 5 Mixed Pairs teams

Budget

Updated Budget provided. Net profit \$2,335

Sponsor donations received to date \$11,378.

Live streaming costs to date \$1,755

Live streaming – equipment setup

September 20 – 2 people needed to help with installing cameras – running cable etc

Opening Day Reception

Oct 23 – at Rosedale on Robson

Budget – Pacific Coast Open

Income

Entry Fees – Mixed Pairs	\$ 4,800
Entry Fees – Open Singles	\$ 3,200
Lunches 20/day @ \$10 each	\$ 1,000
Sponsor donations	\$12,300
Total Income	\$21,300

Expenses

Umpiring	\$ 500
Snacks/coffee/tea	\$ 600
Lunches	\$ 300
Awards to Winners	\$ 415
Stickers for Bowls	\$ 150
Live Streaming	\$ 2,000
Cash Prizes	\$15,000
Total Expenses	\$18,965
 Net Profit	 \$ 2,335

Pacific Indoor Bowls Club
Balance Sheet Prev Year Comparison
As of 31 August 2024

	31 Aug 24	31 Aug 23	\$ Change	% Change
ASSETS				
Current Assets				
Chequing/Savings				
Cash and Bank Balances				
Cash	0.00	190.51	-190.51	-100.0%
Chequeing Account - Event A/C	0.00	0.02	-0.02	-100.0%
Chequing Account	12,679.61	15,992.95	-3,313.34	-20.72%
Gaming account	4,801.00	0.00	4,801.00	100.0%
Saving Account	7,939.59	0.00	7,939.59	100.0%
Term Deposits	132,010.00	149,344.00	-17,334.00	-11.61%
Tournament account	12,206.00	0.00	12,206.00	100.0%
Total Cash and Bank Balances	169,636.20	165,527.48	4,108.72	2.48%
Total Chequing/Savings	169,636.20	165,527.48	4,108.72	2.48%
Accounts Receivable				
Pledges Receivable				
Sponsorship Income	0.00	500.00	-500.00	-100.0%
Total Pledges Receivable	0.00	500.00	-500.00	-100.0%
Rental Income	2,084.25	0.00	2,084.25	100.0%
Total Accounts Receivable	2,084.25	500.00	1,584.25	316.85%
Other Current Assets				
Accrued investment interest	3,775.82	0.00	3,775.82	100.0%
GST Receivable	474.65	0.00	474.65	100.0%
Prepaid Expenses	1,676.81	0.00	1,676.81	100.0%
Total Other Current Assets	5,927.28	0.00	5,927.28	100.0%
Total Current Assets	177,647.73	166,027.48	11,620.25	7.0%
Fixed Assets				
Club Bowls				
Accum Depr - Club Bowls	-936.25	-936.25	0.00	0.0%
Club Bowls - Other	4,681.25	4,681.25	0.00	0.0%
Total Club Bowls	3,745.00	3,745.00	0.00	0.0%
Furniture and Equipment				
Accum Depr - Furn and Equip	-31,130.43	-31,130.43	0.00	0.0%
Furniture and Equipment - Other	36,917.02	35,572.49	1,344.53	3.78%
Total Furniture and Equipment	5,786.59	4,442.06	1,344.53	30.27%
Leasehold Improvements				
Accum Depr - Leasehold Imps	-5,611.60	-5,611.60	0.00	0.0%
Leasehold Improvements - Other	5,611.60	5,611.60	0.00	0.0%
Total Leasehold Improvements	0.00	0.00	0.00	0.0%
Total Fixed Assets	9,531.59	8,187.06	1,344.53	16.42%
TOTAL ASSETS	187,179.32	174,214.54	12,964.78	7.44%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Expenses Payable	0.00	4,884.00	-4,884.00	-100.0%

Pacific Indoor Bowls Club
Balance Sheet Prev Year Comparison
As of 31 August 2024

	31 Aug 24	31 Aug 23	\$ Change	% Change
Total Accounts Payable	0.00	4,884.00	-4,884.00	-100.0%
Other Current Liabilities				
Deferred Revenue	20,827.50	500.00	20,327.50	4,065.5%
Fees Collected for Bowls BC	0.00	110.00	-110.00	-100.0%
GST Payable	-2,264.24	-304.14	-1,960.10	-644.47%
Total Other Current Liabilities	18,563.26	305.86	18,257.40	5,969.2%
Total Current Liabilities	18,563.26	5,189.86	13,373.40	257.68%
Total Liabilities	18,563.26	5,189.86	13,373.40	257.68%
Equity				
Restricted Funds				
Carpet Replacement Reserve Fund	70,000.00	70,000.00	0.00	0.0%
Contingency and Renovation Res	25,000.00	25,000.00	0.00	0.0%
Roof Replacement Reserve Fund	40,000.00	40,000.00	0.00	0.0%
Total Restricted Funds	135,000.00	135,000.00	0.00	0.0%
Retained Earnings	19,068.39	0.00	19,068.39	100.0%
Unrestricted Net Assets				
Unrestricted Net Assets B/F	14,956.29	14,956.29	0.00	0.0%
Total Unrestricted Net Assets	14,956.29	14,956.29	0.00	0.0%
Net Income	-408.62	19,068.39	-19,477.01	-102.14%
Total Equity	168,616.06	169,024.68	-408.62	-0.24%
TOTAL LIABILITIES & EQUITY	187,179.32	174,214.54	12,964.78	7.44%

Pacific Indoor Bowls Club
Profit & Loss Prev Year Comparison
September 2023 through August 2024

	Sep '23 - Aug 24	Sep '22 - Aug 23	\$ Change	% Change
Ordinary Income/Expense				
Income				
Bowling Income				
Club Competitions	0.00	410.00	-410.00	-100.0%
League Fees	7,953.08	6,343.18	1,609.90	25.38%
Provincial/National Competition	3,875.00	7,654.29	-3,779.29	-49.38%
Total Bowling Income	<u>11,828.08</u>	<u>14,407.47</u>	<u>-2,579.39</u>	<u>-17.9%</u>
Direct Members' Support				
Donations	1,615.00	1,057.00	558.00	52.79%
Total Direct Members' Support	<u>1,615.00</u>	<u>1,057.00</u>	<u>558.00</u>	<u>52.79%</u>
Membership Dues				
Full Members	26,400.00	25,400.00	1,000.00	3.94%
Junior Members	0.00	100.00	-100.00	-100.0%
Premier Members	18,360.00	20,520.00	-2,160.00	-10.53%
Social Members	90.00	280.00	-190.00	-67.86%
Total Membership Dues	<u>44,850.00</u>	<u>46,300.00</u>	<u>-1,450.00</u>	<u>-3.13%</u>
Other Types of Income				
Grants Received	0.00	5,000.00	-5,000.00	-100.0%
Handling Charge	0.00	20.00	-20.00	-100.0%
Inventory Sales	187.38	220.95	-33.57	-15.19%
Miscellaneous Revenue	207.50	328.75	-121.25	-36.88%
Refreshment Sales	3,919.26	3,330.07	589.19	17.69%
School Program Income	2,177.00	336.00	1,841.00	547.92%
Special Events Income	428.57	896.19	-467.62	-52.18%
Other Types of Income - Other	450.00	0.00	450.00	100.0%
Total Other Types of Income	<u>7,369.71</u>	<u>10,131.96</u>	<u>-2,762.25</u>	<u>-27.26%</u>
PCO Tournament				
Entry Fees	0.00	0.00	0.00	0.0%
Raffle sales	0.00	0.00	0.00	0.0%
Sponsorship Income	0.00	0.00	0.00	0.0%
Total PCO Tournament	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Rentals				
Green Fees	1,787.87	1,523.81	264.06	17.33%
Locker Rentals	2,052.64	1,781.17	271.47	15.24%
Storage Rental	500.00	600.00	-100.00	-16.67%
Total Rentals	<u>4,340.51</u>	<u>3,904.98</u>	<u>435.53</u>	<u>11.15%</u>
Total Income	<u>70,003.30</u>	<u>75,801.41</u>	<u>-5,798.11</u>	<u>-7.65%</u>
Cost of Goods Sold				
Cost of 2023 Name Tags	104.33	0.00	104.33	100.0%
Cost of Food & Beverage	1,628.70	2,409.33	-780.63	-32.4%
Food and Snack Purchases	0.00	193.28	-193.28	-100.0%
Total COGS	<u>1,733.03</u>	<u>2,602.61</u>	<u>-869.58</u>	<u>-33.41%</u>
Gross Profit	<u>68,270.27</u>	<u>73,198.80</u>	<u>-4,928.53</u>	<u>-6.73%</u>
Expense				
Awards and Grants				
Prizes & Trophies	275.55	328.01	-52.46	-15.99%
Awards and Grants - Other	500.00	500.00	0.00	0.0%
Total Awards and Grants	<u>775.55</u>	<u>828.01</u>	<u>-52.46</u>	<u>-6.34%</u>
Bank Charges and Interest	150.57	18.93	131.64	695.4%
Bowls BC Membership Fee	7,327.55	4,884.00	2,443.55	50.03%
Business Expenses				
Permit and License	90.00	90.00	0.00	0.0%
Total Business Expenses	<u>90.00</u>	<u>90.00</u>	<u>0.00</u>	<u>0.0%</u>
Facilities and Equipment				
Alarm Monitoring	568.50	810.00	-241.50	-29.82%
Bowling Accessories	322.40	421.36	-98.96	-23.49%

Pacific Indoor Bowls Club
Profit & Loss Prev Year Comparison
September 2023 through August 2024

	Sep '23 - Aug 24	Sep '22 - Aug 23	\$ Change	% Change
Depr and Amort - Allowable	0.00	2,046.76	-2,046.76	-100.0%
Janitorial Services	5,675.00	4,800.00	875.00	18.23%
Janitorial Supplies	1,431.18	1,052.18	379.00	36.02%
MSFS-Building operating costs	1,896.70	0.00	1,896.70	100.0%
Repairs and Maintenance	41,644.84	5,009.85	36,634.99	731.26%
Water and Utilities	948.41	776.80	171.61	22.09%
Total Facilities and Equipment	52,487.03	14,916.95	37,570.08	251.86%
Internet Web-site	562.97	290.64	272.33	93.7%
Operations				
Electricity	6,163.63	5,258.84	904.79	17.21%
Management Fees	600.00	600.00	0.00	0.0%
Office Supplies	631.79	252.54	379.25	150.17%
Postage, Mailing Service	127.61	0.00	127.61	100.0%
Printing and Copying	162.17	199.75	-37.58	-18.81%
Sundries	239.16	395.25	-156.09	-39.49%
Telephone, Internet, Television	2,709.20	1,980.12	729.08	36.82%
Travelling	0.00	-3.86	3.86	100.0%
Waste Removal	1,883.80	1,868.55	15.25	0.82%
Total Operations	12,517.36	10,551.19	1,966.17	18.64%
Other Types of Expenses				
Advertising Expenses	250.00	250.00	0.00	0.0%
Insurance - Liability, WCB	573.00	587.00	-14.00	-2.39%
Insurance - Property	766.00	712.00	54.00	7.58%
Total Other Types of Expenses	1,589.00	1,549.00	40.00	2.58%
Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Special Events Expenses				
Championship Tournaments Costs	1,797.94	997.15	800.79	80.31%
Club Functions Expenses	1,564.69	1,463.89	100.80	6.89%
PCO expense	0.00	0.00	0.00	0.0%
Total Special Events Expenses	3,362.63	2,461.04	901.59	36.64%
Special Function Expenses	-347.57	573.62	-921.19	-160.59%
Total Expense	78,515.09	36,163.38	42,351.71	117.11%
Net Ordinary Income	-10,244.82	37,035.42	-47,280.24	-127.66%
Other Income/Expense				
Other Income				
Bank Interest	9,836.20	2,032.97	7,803.23	383.83%
Total Other Income	9,836.20	2,032.97	7,803.23	383.83%
Other Expense				
T/F to Internally Restricted Fd	0.00	20,000.00	-20,000.00	-100.0%
Total Other Expense	0.00	20,000.00	-20,000.00	-100.0%
Net Other Income	9,836.20	-17,967.03	27,803.23	154.75%
Net Income	-408.62	19,068.39	-19,477.01	-102.14%

Membership Report

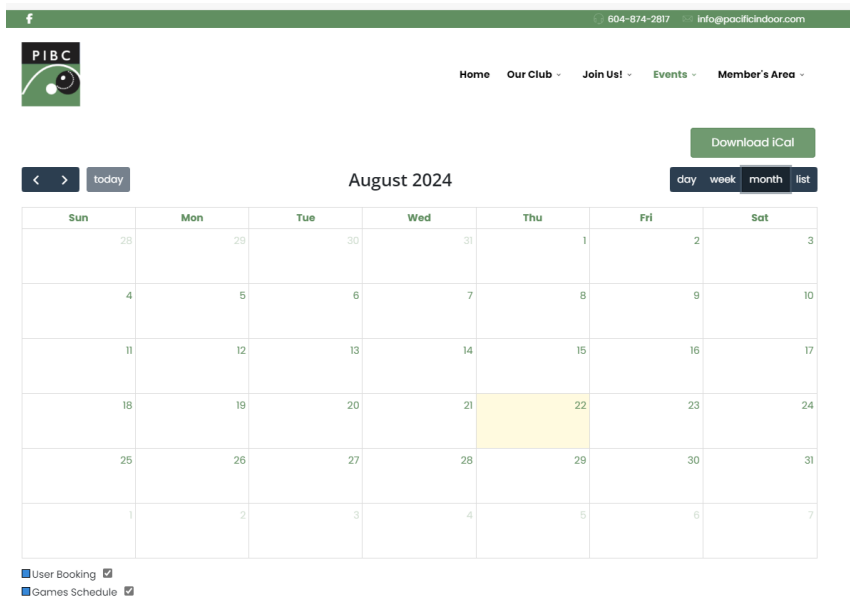
Paul McDonald, who operates Curling Club Manager, has launched Bowls Club Manager. The site is still under development but we are excited to start testing the new software.

Vision

An online software that will allow for online registration, league registration as well allow us to book rinks for other activities that may include practice or coaching times, corporate events, umpire or marking training, etc.

A few snapshots of the software:

- An online calendar that can be used for leagues, corporate events and monitor schedules.



- Members page to highlight volunteer interests

f
604-874-2817
info@pacificindoor.com

PIBC
Home
Our Club
Join Us!
Events
Member's Area

My Volunteer Interests

Volunteer Role	Interested	Not Interested	Comment
Marker	<input type="radio"/>	<input checked="" type="radio"/>	<input type="text" value="Comment"/>
Corporate Bookings	<input type="radio"/>	<input checked="" type="radio"/>	<input type="text" value="Comment"/>
School Group Leader	<input type="radio"/>	<input checked="" type="radio"/>	<input type="text" value="Comment"/>
School Group Assistant	<input type="radio"/>	<input checked="" type="radio"/>	<input type="text" value="Comment"/>

Save

Member Login
Hi David Lewis,

Log out

- Members page to indicate if they are available to be a sub for any leagues or tournaments.

f
604-874-2817
info@pacificindoor.com

PIBC
Home
Our Club
Join Us!
Events
Member's Area

My Subbing Availability


League	Not Available	Available	Position 1	Position 2	Comment
Monday Morning Triples	<input checked="" type="radio"/>	<input type="radio"/>	<input type="text" value="v"/>	<input type="text" value="v"/>	<input type="text" value="Comm"/>


Save

Member Login
Hi David Lewis,

Log out

- Contact information for members
- NOTE – this meets all government privacy regulations.


604-874-2817
info@pacificindoor.com



[Home](#)
[Our Club](#)
[Join Us!](#)
[Events](#)
[Member's Area](#)

Member Search and Contact

Name


Gender
All

Search

20

Name	Home Phone	Work Phone	Cell Phone	Select
<div> <div>Member Login</div> <div>Hi David Lewis,</div> <div>Log out</div> </div>				

- A back end database to help better manage registration, finances



Community Builder: User Management
5.1.2
Pacific Indoor Lawn Bowling
User Menu
Clean Cache

+ New
Edit
Mass Mailer
Resend Confirmation
Private Message
Delete
Close
Help
Clean Cache

Search Users...
Search Tools
Batch Tools
Clear
Id ascending
20

#	Name	Username	Online	Group	Email	Registered	Last Visit	Banned	Enabled	Confirmed	Approved	Id
1	Paul McDonald	lawnbowlingclubmanager.com	✗	Super Users	support@actionwebservices.ca	06/20/2024 14:03:10	08/18/2024 23:10:29	✗	✓	✓	✓	2
2	Test Person	test-person	✗	Registered	paulgmcdonald@gmail.com	07/05/2024 17:19:05		✗	✓	✓	✓	2
3	David Lewis	David-Lewis	✓	Registered, Administrator	memberships@pacificindoor.com	08/18/2024 22:55:04	08/22/2024 18:36:23	✗	✓	✓	✓	2
4	Graham Mason	Graham-Mason	✗	Registered, Administrator	communications@pacificindoor.com	08/18/2024 22:55:53	08/19/2024 19:38:50	✗	✓	✓	✓	2
5	Judy Lawson	Judy-Lawson	✗	Administrator	judylawson2010@gmail.com	08/19/2024 18:31:27	08/19/2024 19:11:21	✗	✓	✓	✓	2

(1-5/5)

Community Builder for Joomla, an open-source social framework by Joomla! is easy to extend with CB plugins. Professional Support is available with a Membership.
Disclaimer: This software comes "as is" with no guarantee for accuracy, function or fitness for any purpose. If you use Community Builder, please post a rating and a review on the Joomla! Extensions Directory.

Next steps

Continue to work with Paul to launch new software and pilot software in 2025 for both registration and some league play.

PIBC Redecorating Subcommittee Report

The purpose of this report is to provide an overview of the recent redecorating and maintenance efforts undertaken at PIBC. The project aimed to revitalize the club's environment, enhance functionality, and improve overall member experience. The following details the work completed, volunteer contributions, and plans for further improvements.

Vision:

Create a welcoming space that identifies PIBC as a modern world-class facility with a cherished history.

Scope of Work:

Major Cleaning and Maintenance:

- Summer maintenance was led by Vince Mai. Redecorating would use any funds left over from the summer maintenance (under \$5K). As a result, the focus of the redecorating committee was to declutter and re-use existing items that could contribute to a modern look.
- Two skips of garbage and broken or unused furniture were removed, decluttering the club and preparing it for new enhancements
- White walls were selected to make the club feel bright with no visual distractions for players.
- Floors were darkened to allow the greens to "pop" and showcase better for spectators
- Blue and yellow were selected as accent colours. This helps coordinate a modern theme for the club will be reflected in items purchased as part of the modernization and redecorating.

Organizational Improvements:

- New shelving was installed in the office, significantly improving organization and accessibility of materials.
- Shelving and additional storage allowed for desk surface to be functionally better with space for multiple workstations
- Where possible – clear bins were used so that overstock or stored items can easily be found.
- Drawers were emptied and all office materials were placed on Lounge table for sorting

Aesthetic Enhancements:

- A display of cherished indoor lawn bowling mementos and photos was created, prominently featuring trophies to celebrate the club's and individual's achievements.
- Concept is to have a main focus point for indoor players achievements, life members, past presidents and founders.
- A new mural with club logo is planned adding visual interest to the club's interior but more importantly identity and belonging.

Functional Upgrades:

- For club members who receive life membership or competitive success at nationals or international events. The club at events can hang photos of that member on the wall. Further policy and protocol should be worked on, but the concept is to have a prominent space for club history and achievements.
- New chairs were added to the viewing area, providing enhanced comfort for spectators. Tested the chairs to ensure they would be quiet (no more creaking!)

- Storage was added for kitchen/food overstock. The storage unit allows food to be stored on shelves off of the floor and can be wheeled to the kitchen for convenience (no heavy lifting required!).
- The women's change room was restructured for better functionality, addressing previous limitations, and improving member satisfaction. Women now have benches, coat racks and additional storage shelves.
- Club storage was also removed from the women's locker room with a few exceptions. Clear bins were used for storage for easy identification.
- Men's locker room was decluttered.
- Player's Lounge was re-arranged to encourage different seating configurations. This includes more comfortable seating configuration for watching TV, but, also more intimate and smaller tables. Outdoor trophies were removed with the indoor trophies of past winners are now displayed.
- Player's Lounge is intended to be flexible for various club and corporate events or activities. Space is to be a social space for our community. League scores and achievements will be moved to the lounge and displayed.

Volunteer Contributions:

Thanks for Diane Fulton and David Lewis leadership on the subcommittee.

The success of this project was largely due to the exceptional volunteer effort from both club members and non-members. Key contributions include:

- **Total Volunteer Hours: 190 hours**
- Club Volunteers: Vince, Mary Ann, Judy, Norman, Graham, Vanessa, Nancy, Daniel and Andre, who played pivotal roles in the hands-on work.
- Non-Member Volunteers: Special thanks to Christine, Leona, Gib, Melissa, Scott and Lesley for their generous time and effort, which significantly supported the project's completion.

Budget and Financial Considerations:

To date the committee has spent just under \$5,000 and have commitments of \$1,500 in cash donations towards these efforts.

While the project was completed successfully within the planned scope, future improvements, particularly in the lounge area, are contingent on the availability of additional funds. Fundraising initiatives or reallocation of existing resources may be necessary to advance these plans.

**MOTION – Recommend that Board allocated \$5,000 for decorating for 2025.
That the funds be managed by this subcommittee.**

Future Plans:

Further improvements are planned, particularly focusing on the lounge area. These upgrades will proceed once additional funding is secured. The lounge redevelopment aims to enhance the social experience of our members, making it a more inviting and functional space.

Conclusion:

The redecorating and maintenance efforts at PIBC have successfully revitalized the club, enhancing both its aesthetic appeal and functionality. The project has fostered a strong sense of community and pride among members, thanks to the significant volunteer efforts that made it possible. We look forward to continuing this positive momentum as we plan future improvements.

Recommendations:

- Acknowledge and Thank Volunteers: Formal recognition for the volunteers should be considered at the next club event to celebrate their contributions.
- Plan for Future Fundraising: Initiatives to secure additional revenue for the lounge improvements should be explored, ensuring continued progress in enhancing the club's facilities.

2024 - 2025 Fall Leagues

1st league starts on Sunday October 6, 2024

10 games from Oct. to end of Dec.

Game Fees (exceeds limit) :

Premier member - \$20.00/league

Regular member - \$80.00/league

Prize Money:-\$10.00/league (award to winners of the league)

Sign up day: Sunday September 29, 2024 9:45am

Sunday Morning	10:00	3-Bowl Pairs
Monday Morning	10:00	Triples
Afternoon	1:30	***Intermediate Singles
Evening	7:00	Singles *NEW*
Tuesday Morning	10:00	Aussie Pairs
Afternoon	1:00	Practice/Draw(self organized)
Evening	7:00	Intermediate Pairs
Wednesday Morning	10:00	Triples
Afternoon	1:30	Intermediate Pairs
Evening	7:00	Aussie Pairs
Thursday Morning	10:00	3-Bowl Pairs
Evening	7:00	Singles
Friday Morning	<u>9:30</u>	Aussie Pairs
Afternoon	<u>12:30</u>	Interclub Triples (by invitation)
Evening	7:00	3-Bowl Pairs
Saturday Morning	<u>9:30</u>	3-Bowl Pairs
Afternoon	1:00	Saturday Draw (no practice)
Evening	7:00	Practice

All leagues need at least 6 teams to commence

***NEW* League :- Monday Evening Singles**

Intermediate Teams: must consist of one member who hasn't won any provincial medals ever