



# Pacific Indoor Bowls Club

## Executive Committee Meeting Draft Minutes Jan 11, 2026 (1:00 PM) Pacific Indoor Lawn Bowling Club

1. **Call to Order:**
  - Meeting called to order at 1:05 PM
2. **Regrets:**
  - Vince Mai
3. **Land Acknowledgement:** PIBC acknowledges that it is situated on the unceded traditional territories of the x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam), Siw<sup>x</sup>wú7mesh (Squamish), and səliiwətał (Tsleil-Waututh) Nations.
4. **Approval of Agenda:**
  - Approved without objections.
  - Moved by Eric Leung and seconded by Graham Mason,
5. **Approval of Minutes:** November 23, 2025 (Attached).
  - Approved without objections.
  - Moved by Graham Mason and seconded by Lisa Bealle
  - David Lewis abstained
6. **Matters Arising from the Minutes**
  - 6.1. **Update on water ingress issue (see attached President's Report) – Mary Ann Gilles**
    - Ongoing discussion with Pheonix upstairs on issue.
    - Issue related to roof and repairs or capital investment.
    - Meeting with City TBD.
  - 6.2. **Update on PCO (see attached President's Report) – Mary Ann Gilles**
    - Expecting City grant funds mid to late January.
  - 6.3. **Update on the Christmas Party (see attached President's Report) – Mary Ann Gilles**
    - Recommend next board conduct a survey for future party ideas & activities.
  - 6.4. **Update on Purdy's Fundraiser (see attached President's Report) – Mary Ann Gilles**
    - Raised \$1,050 for the club.
    - Thanks to James Chen, Joan Chow, Jacqueline Chen, Lisa Bealle and Judy Lawson for packaging the chocolates and special thanks to Judy Lawson for coordinating the fundraiser.
    - Fundraiser was successful activity
  - 6.5. **Update on Bowlr Feedback – Mary Ann Gilles**
    - In response to members' input, we have:
    - revised time slots which provide consistent times for leagues, draws and practices;
    - reduced coaching rinks from 6 to 4 per week and have moved the Tues slots to Thurs at the request of the coaches;
    - clarified the processes to be used by monitors for transitions between sessions and also how to assist members who need help getting a spot on a non-booked rink.
  - 6.6. **Update on Parking (see attached President's Report) – Mary Ann Gilles**
    - Parks Board following up with EasyPark on paid parking implementation dates.
    - PIBC seeking clarity from Parks Board on member impacts.



# Pacific Indoor Bowls Club

## **6.7. Update on refurbishment phase 2 – David Lewis**

- No update.
- David to find volunteer with club history to help with finalization.

## **6.8. Update on Sponsorship Policy – David Lewis**

- Discussion on scope and process for sponsorship requests.
- David to propose a motion next meeting that address intake and approval.

## **6.9. Update on Canadian Qualifier – Eric Leung**

- General update provided.

## **6.10. Update on paper towel supply – Mary Ann Gilles on behalf of Vince Mai**

- Usage is very high
- Mary Ann Gilles to discuss with Vince about reducing use through education or design.

## **6.11. Update on Fire Drill – Mary Ann Gilles on behalf of Vince Mai**

- Will take place on January 15<sup>th</sup> – Eric as convener of the league will coordinate with Vince and Phoenix.

## **6.12. Update on New Member Meet and Greet – Lisa Bealle**

- Good turnout for the bowling activity; low turnout for dinner.
- Modifying event to provide snacks instead of dinner.

## **6.13. Update on Monitors' Meeting – Lisa Bealle**

- Good attendance
- FAQs answered; responsibilities clarified.
- Feedback collected for consideration.

## **6.14. Update on placing bulletin board guidelines on web page – Graham Mason**

- Decision to simply place a notice on the bulleting boards about what items are permitted to be posted.
- Graham to implement.

## **6.15. Update on templates for the logbook pages for monitors to track rink bookings – Graham Mason**

- Will implement and inform monitors.

## **6.16. Update on Bowls Dealer Page on Website – Graham Mason**

- Graham to contact bowls stores and post information.

## **7. Reports:**

### **7.1. President's Report (attached) – Mary Ann Gilles**

- Fundraising: PIBC unlikely to qualify for Private fundraiser
- Need to pursue fundraising through member connections or donations.

### **7.2. Games Report (attached) – Eric Leung**

- Updated for Leagues and IGA Triples Tournament.
- Exploring continuation of online registration for leagues
- Planning Aussie Pairs tournament for Feb.
- Planning 8 Spring Leagues and 4 Summer Leagues.
- Graham proposed a Summer Singles Open Tournament.

### **7.3. Tues Morning Aussie Pairs incident – Eric Leung and Graham Mason**

- Eric and Graham briefed the board on a league incident that occurred.
- Issue has been resolved; no board decision required.



# Pacific Indoor Bowls Club

## 7.4. Treasurer's Report (to be distributed) – Norman Keung

- Update provided

## 8. New Business:

### 8.1. Shoe issues – Mary Ann Gilles on behalf of Vince Mai

- Reports of wet/outdoor shoes being worn indoors or covered by booties.
- Continue with education and enforcement.

### 8.2. PCO – plans for next year – Mary Ann Gilles

- Dates are confirmed September 14 to 19th. Need to get a committee together to begin fundraising and planning. Seeking volunteers to run tournament.

### 8.3. Visitor Rink Booking – Graham Mason

- Proposed policy to allow visitors to reserve rink.
- Price TBD.
- Price to include rink booking service and align with membership and building fees.

### 8.4. Nominating Committee – Mary Ann Gilles

- Robert Ascroft will chair committee in the absence of a past president to do so. Judy Lawson has agreed to serve on committee.
- We require one more member and board members are asked to send the president suggestions for the additional member.

## MOTION: Extend meeting Time

Approved without objections.

Moved by Norman and seconded by Lisa

### 8.5. Lunar New Year Dinner

- Amy to plan and coordinate.

### 8.6. Building Fee Fund – Mary Ann Gilles

- Discussion on implementing a building-fee specifically for upcoming capital projects.

## 9. Date of Next Meeting

- February 8, 2026 at 12:30 PM.

## 10. Adjournment

- Motion to Adjourn
- Approved without objections.
- Moved by Graham and seconded by Nortman
- Time: 3:30 PM

Minutes taken by David Lewis

## President's Report January 11, 2026 Board Meeting

1. **Water issues** – The meeting with the city has still not been rescheduled, so nothing to report at this point other than we continue to monitor the water ingress behind rink 5 which occurs after heavy rains.
2. **Parking** – Paid parking is scheduled to start in February. I've been in touch several times with Lily Dong who is our contact at the Parks Board and hope to have an update about our request to be treated in the same way as Community Centre patrons – 3 free hrs of parking - by the time of the meeting.
3. **Fund raising** – this remains an ongoing concern. I've discussed the issue with professional fund raisers who tell me that we have little to offer potential sponsors – we can't give naming rights, for example – so we would be a hard sell. We can continue to do fundraising as we have, but the reality is that it is unlikely to raise sufficient funds in the time frame we have. I'll have more to say about this at the meeting.
4. **PCO** – I heard from the city in late December that they expect to transfer to us the outstanding \$675 from the city before their year-end which is Jan 16, 2026.
5. **Bowlr** – The Bowlr Admin group met and we have responded to member feedback with: revised time slots which provide consistent times for leagues, draws and practices; we've reduced coaching rinks from 6 to 4 per week and have moved the Tues slots to Thurs at the request of the coaches; and we've clarified the processes to be used by monitors for transitions between sessions and also how to assist members who need help getting a spot on a non-booked rink. We will need to continue the message to members that non booked rinks are shared rinks open to all members and they need to cooperate with the monitor if they are asked to share their rinks. There are some items that members raised that are system items

and we will be writing to Bowlr with requests that they add some of these to their development list.

6. **Christmas Party Date** – we had 28 people attend the party and I believe that we covered all our costs for the party. I'd recommend to next year's board that they poll members well in advance of December and ask what kind of Xmas party they'd like and include off site options and different cost ranges.
7. **Purdy's Fundraiser** – many thanks to Judy Lawson for her work on this. We raised \$1050 from just over \$4000 of chocolates sold. James, Joan, and Jacqueline Chen, Lisa Bealle, Judy Lawson and I helped to package the chocolates and Judy made sure that everyone got their package. This was a successful fund raiser that I would recommend to next year's board that they do again.

## PIBC Board Meeting - January 11, 2026

### Games Director's Report (Eric Leung)

New Year Triples was held on Jan. 3-4 with 22 teams entered  
IGA sponsored \$400.00

Winter league registration procedure review:

1. online before 11/13
2. Then in person on 11/18

Spring league registration on Feb 7.

8 leagues of 5 games each	2025 teams	waiting list
Monday Morning Triples	12	2
Monday Evening Singles	12	1
Tuesday Morning Aussie Pairs	12	3
Tuesday Evening Pairs	0	0
Wednesday Morning Triples	12	1
Wednesday Afternoon Pairs	12	1
Wednesday Evening Singles	12	0 (Thursday)
Thursday Morning Pairs	12	4

Last year we charge \$20.00 per league and \$5.00 prize money.  
How much should we charge this year?

Proposed New fun game:

The November Aussies Pairs Weekend attracted 18 teams to play for 2 evenings  
Now I propose to organize another one on Feb 21-22.  
But the games will start earlier - from 1:30pm instead of 3:30

Summer League (10 games) - Starts May 11, Monday	2025 teams
Monday Morning Triples	6
Tuesday Morning Aussie Pairs	new
Wednesday Morning	new
Thursday Evening Singles	8

Complaints received about Tuesday Aussie Pairs Game on Dec. 17 2025

Two teams in Section B, Barbara Hsieh/Yettie Soe vs Jody Yeh/Esther Sun

Both teams cannot agree on the players positions and refused to play.

Graham and Judy made suggestions to solve the situations but refused by both teams

Graham scratched the results off both teams and the prizes went to the remaining two teams.

**Pacific Indoor Bowls Club**  
**Balance Sheet Prev Year Comparison**  
As of 31 December 2025

	<u>31 Dec 25</u>	<u>31 Dec 24</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Chequing/Savings</b>				
<b>Cash and Bank Balances</b>				
<b>Chequing Account</b>	18,666.88	23,406.05	-4,739.17	-20.25%
<b>Gaming account</b>	0.00	10,501.00	-10,501.00	-100.0%
<b>Saving Account</b>	54,599.72	34,628.12	19,971.60	57.68%
<b>Term Deposits</b>	150,000.00	136,455.52	13,544.48	9.93%
<b>Tournament account</b>	235.79	3,694.31	-3,458.52	-93.62%
<b>Total Cash and Bank Balances</b>	<u>223,502.39</u>	<u>208,685.00</u>	<u>14,817.39</u>	<u>7.1%</u>
<b>Total Chequing/Savings</b>	223,502.39	208,685.00	14,817.39	7.1%
<b>Accounts Receivable</b>				
<b>Pledges Receivable</b>				
<b>Sponsorship Income</b>	4,131.33	0.00	4,131.33	100.0%
<b>Total Pledges Receivable</b>	<u>4,131.33</u>	<u>0.00</u>	<u>4,131.33</u>	<u>100.0%</u>
<b>Total Accounts Receivable</b>	4,131.33	0.00	4,131.33	100.0%
<b>Other Current Assets</b>				
<b>GST Receivable</b>	356.80	1,269.67	-912.87	-71.9%
<b>Prepaid Expenses</b>	3,227.09	0.00	3,227.09	100.0%
<b>Total Other Current Assets</b>	<u>3,583.89</u>	<u>1,269.67</u>	<u>2,314.22</u>	<u>182.27%</u>
<b>Total Current Assets</b>	231,217.61	209,954.67	21,262.94	10.13%
<b>Fixed Assets</b>				
<b>Club Bowls</b>				
<b>Accum Depr - Club Bowls</b>	-2,808.75	-1,872.50	-936.25	-50.0%
<b>Club Bowls - Other</b>	4,681.25	4,681.25	0.00	0.0%
<b>Total Club Bowls</b>	<u>1,872.50</u>	<u>2,808.75</u>	<u>-936.25</u>	<u>-33.33%</u>
<b>Furniture and Equipment</b>				
<b>Accum Depr - Furn and Equip</b>	-37,604.49	-35,572.49	-2,032.00	-5.71%
<b>Furniture and Equipment - Other</b>	42,055.48	40,357.31	1,698.17	4.21%
<b>Total Furniture and Equipment</b>	<u>4,450.99</u>	<u>4,784.82</u>	<u>-333.83</u>	<u>-6.98%</u>
<b>Leasehold Improvements</b>				
<b>Accum Depr - Leasehold Imps</b>	-5,611.60	-5,611.60	0.00	0.0%
<b>Leasehold Improvements - Other</b>	5,611.60	5,611.60	0.00	0.0%
<b>Total Leasehold Improvements</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>

**Pacific Indoor Bowls Club**  
**Balance Sheet Prev Year Comparison**  
As of 31 December 2025

	<u>31 Dec 25</u>	<u>31 Dec 24</u>	<u>\$ Change</u>	<u>% Change</u>
Total Fixed Assets	6,323.49	7,593.57	-1,270.08	-16.73%
<b>TOTAL ASSETS</b>	<b><u>237,541.10</u></b>	<b><u>217,548.24</u></b>	<b><u>19,992.86</u></b>	<b><u>9.19%</u></b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
Expenses Payable	0.00	3,677.40	-3,677.40	-100.0%
<b>Total Accounts Payable</b>	<u>0.00</u>	<u>3,677.40</u>	<u>-3,677.40</u>	<u>-100.0%</u>
<b>Other Current Liabilities</b>				
Fees Collected for Bowls BC	8,089.35	7,541.60	547.75	7.26%
<b>Total Other Current Liabilities</b>	<u>8,089.35</u>	<u>7,541.60</u>	<u>547.75</u>	<u>7.26%</u>
<b>Total Current Liabilities</b>	<u>8,089.35</u>	<u>11,219.00</u>	<u>-3,129.65</u>	<u>-27.9%</u>
<b>Total Liabilities</b>	8,089.35	11,219.00	-3,129.65	-27.9%
<b>Equity</b>				
<b>Restricted Funds</b>				
Carpet Replacement Reserve Fund	80,030.00	70,000.00	10,030.00	14.33%
Roof Replacement Reserve Fund	51,100.00	40,000.00	11,100.00	27.75%
<b>Total Restricted Funds</b>	<u>131,130.00</u>	<u>110,000.00</u>	<u>21,130.00</u>	<u>19.21%</u>
<b>Retained Earnings</b>	40,369.91	36,352.25	4,017.66	11.05%
<b>Unrestricted Net Assets</b>				
Unrestricted Net Assets B/F	14,956.29	14,956.29	0.00	0.0%
Unrestricted Net Assets - Other	-1,130.00	0.00	-1,130.00	-100.0%
<b>Total Unrestricted Net Assets</b>	<u>13,826.29</u>	<u>14,956.29</u>	<u>-1,130.00</u>	<u>-7.56%</u>
<b>Net Income</b>	<u>44,125.55</u>	<u>45,020.70</u>	<u>-895.15</u>	<u>-1.99%</u>
<b>Total Equity</b>	<u>229,451.75</u>	<u>206,329.24</u>	<u>23,122.51</u>	<u>11.21%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>237,541.10</u></b>	<b><u>217,548.24</u></b>	<b><u>19,992.86</u></b>	<b><u>9.19%</u></b>

## Pacific Indoor Bowls Club

### Profit & Loss Prev Year Comparison

September through December 2025

	<u>Sep - Dec 25</u>	<u>Sep - Dec 24</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Bowling Income</b>				
League Fees	1,409.58	1,886.68	-477.10	-25.29%
Provincial/National Competition	3,631.33	0.00	3,631.33	100.0%
<b>Total Bowling Income</b>	<u>5,040.91</u>	<u>1,886.68</u>	<u>3,154.23</u>	<u>167.18%</u>
<b>Direct Members' Support</b>				
Donations	3,120.00	0.00	3,120.00	100.0%
<b>Total Direct Members' Support</b>	<u>3,120.00</u>	<u>0.00</u>	<u>3,120.00</u>	<u>100.0%</u>
<b>Membership Dues</b>				
Full Members	46,750.00	25,200.00	21,550.00	85.52%
Premier Members	0.00	18,000.00	-18,000.00	-100.0%
Social Members	0.00	90.00	-90.00	-100.0%
<b>Total Membership Dues</b>	<u>46,750.00</u>	<u>43,290.00</u>	<u>3,460.00</u>	<u>7.99%</u>
<b>Other Types of Income</b>				
Inventory Sales	314.16	76.16	238.00	312.5%
Refreshment Sales	754.09	1,462.14	-708.05	-48.43%
Other Types of Income - Other	0.00	418.00	-418.00	-100.0%
<b>Total Other Types of Income</b>	<u>1,068.25</u>	<u>1,956.30</u>	<u>-888.05</u>	<u>-45.39%</u>
<b>PCO Tournament</b>				
Entry Fees	7,800.00	8,000.00	-200.00	-2.5%
Raffle sales	0.00	10,500.00	-10,500.00	-100.0%
Sponsorship Income	8,375.00	12,577.50	-4,202.50	-33.41%
<b>Total PCO Tournament</b>	<u>16,175.00</u>	<u>31,077.50</u>	<u>-14,902.50</u>	<u>-47.95%</u>
<b>Rentals</b>				
Green Fees	885.74	663.51	222.23	33.49%
Locker Rentals	3,140.00	1,943.10	1,196.90	61.6%
<b>Total Rentals</b>	<u>4,025.74</u>	<u>2,606.61</u>	<u>1,419.13</u>	<u>54.44%</u>
<b>Total Income</b>	76,179.90	80,817.09	-4,637.19	-5.74%
<b>Cost of Goods Sold</b>				
Cost of Name Tags	104.33	288.90	-184.57	-63.89%
Cost of Food & Beverage	112.97	817.18	-704.21	-86.18%
<b>Total COGS</b>	<u>217.30</u>	<u>1,106.08</u>	<u>-888.78</u>	<u>-80.35%</u>
<b>Gross Profit</b>	75,962.60	79,711.01	-3,748.41	-4.7%
<b>Expense</b>				
<b>Awards and Grants</b>				
Prizes & Trophies	0.00	247.56	-247.56	-100.0%
<b>Total Awards and Grants</b>	<u>0.00</u>	<u>247.56</u>	<u>-247.56</u>	<u>-100.0%</u>
Bank Charges and Interest	30.45	41.20	-10.75	-26.09%
Business Expenses				

**Pacific Indoor Bowls Club**  
**Profit & Loss Prev Year Comparison**  
September through December 2025

	<u>Sep - Dec 25</u>	<u>Sep - Dec 24</u>	<u>\$ Change</u>	<u>% Change</u>
Permit and License	40.00	69.25	-29.25	-42.24%
<b>Total Business Expenses</b>	<b>40.00</b>	<b>69.25</b>	<b>-29.25</b>	<b>-42.24%</b>
<b>Facilities and Equipment</b>				
Alarm Monitoring	237.83	300.00	-62.17	-20.72%
Bowling Accessories	350.00	5.01	344.99	6,886.03%
Club Refurbishing	0.00	5,472.62	-5,472.62	-100.0%
Janitorial Services	2,550.00	2,900.00	-350.00	-12.07%
Janitorial Supplies	964.96	684.64	280.32	40.94%
Repairs and Maintenance	4,296.12	1,359.97	2,936.15	215.9%
<b>Total Facilities and Equipment</b>	<b>8,398.91</b>	<b>10,722.24</b>	<b>-2,323.33</b>	<b>-21.67%</b>
Internet Web-site	0.00	0.00	0.00	0.0%
<b>Operations</b>				
Electricity	1,953.04	1,563.33	389.71	24.93%
Management Fees	150.00	150.00	0.00	0.0%
Office Supplies	244.60	118.66	125.94	106.14%
Postage, Mailing Service	12.40	0.00	12.40	100.0%
Printing and Copying	0.00	23.95	-23.95	-100.0%
Sundries-Water dispenser rent	828.73	262.87	565.86	215.26%
Technology	1,613.54	0.00	1,613.54	100.0%
Telephone, Internet, Television	1,214.83	1,069.14	145.69	13.63%
Waste Removal	178.68	410.62	-231.94	-56.49%
Operations - Other	199.80	0.00	199.80	100.0%
<b>Total Operations</b>	<b>6,395.62</b>	<b>3,598.57</b>	<b>2,797.05</b>	<b>77.73%</b>
<b>Other Types of Expenses</b>				
Insurance - Property	1,382.00	828.00	554.00	66.91%
<b>Total Other Types of Expenses</b>	<b>1,382.00</b>	<b>828.00</b>	<b>554.00</b>	<b>66.91%</b>
<b>Special Events Expenses</b>				
Championship Tournaments Costs	2,268.23	0.00	2,268.23	100.0%
Club Functions Expenses	-1,423.86	-1,335.00	-88.86	-6.66%
PCO expense	17,102.41	21,375.31	-4,272.90	-19.99%
<b>Total Special Events Expenses</b>	<b>17,946.78</b>	<b>20,040.31</b>	<b>-2,093.53</b>	<b>-10.45%</b>
<b>Total Expense</b>	<b>34,193.76</b>	<b>35,547.13</b>	<b>-1,353.37</b>	<b>-3.81%</b>
<b>Net Ordinary Income</b>	<b>41,768.84</b>	<b>44,163.88</b>	<b>-2,395.04</b>	<b>-5.42%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
Bank Interest	2,356.71	856.82	1,499.89	175.05%
<b>Total Other Income</b>	<b>2,356.71</b>	<b>856.82</b>	<b>1,499.89</b>	<b>175.05%</b>
<b>Net Other Income</b>	<b>2,356.71</b>	<b>856.82</b>	<b>1,499.89</b>	<b>175.05%</b>
<b>Net Income</b>	<b>44,125.55</b>	<b>45,020.70</b>	<b>-895.15</b>	<b>-1.99%</b>